**WOODLAND COMMUNITY CENTER RENTAL AGREEMENT**

**Cost: $125.00 Deposit**

 **$75.00 Rental Fee**

**Total: $200.00 (Due Before Key to the Facility can be issued.)**

*(Key must be returned immediately after the event. You can put it in the night deposit box or return to the Town Hall the next Business Day.)*

*Once the Community Center has been inspected by a Town of Woodland Employee to determine it has been cleaned and in the same condition as it was prior to your event the deposit will be refunded.*

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rental Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The Town of Woodland will not be held accountable for accidents nor is responsible for personal lost or stolen property. The person that rents the Community Center is responsible for all guests associated with the event. Any damage to the site or building shall be the liability of the person that rented the facility and may result in denied use of the facility in the future, as well as additional charges will apply for damage to the property.*

*Alcohol and Tobacco products are prohibited at this Facility. No pets allowed unless they are a service animal.*

*The person renting the facility is responsible for cleaning and making sure the Facility is in the same order as it was prior to the event.*

*I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print), fully agree to the terms and conditions of renting the Town of Woodland, Community Center listed above and will be held accountable for making sure my party also follows these rules during the event. I fully understand that in order to receive the refundable deposit the Community Center must be cleaned and in the same order as it was prior to the event.*

**Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_